

METRO RTA

Board Of Trustees

PRESIDENT: MR. MARK DERRIG
VICE PRESIDENT: MS. DANA LAGARDE



AUGUST 27, 2024
9:00AM

**METRO RTA
MONTHLY BOARD MEETING AGENDA
ROBERT K. PFAFF TRANSIT CENTER BOARD ROOM
TUESDAY, AUGUST 27, 2024
9:00AM**

ITEM 1: CALL TO ORDER

ITEM 2: AUDIENCE PARTICIPATION

Any individual or representative of a group may take two (2) minutes to address the Board on any topic on the agenda. Anyone desiring more time than provided herein, shall notify the Secretary-Treasurer by the Tuesday preceding the Board meeting so that he/she may be placed on the Agenda for a maximum of five (5) minutes. METRO's Board Meetings are held the last Tuesday of the month as stated within Resolution 2016-28, unless otherwise noted.

- Apostlett Prophetess

ITEM 3: RECOGNITION | Jarrod Hampshire and Dawn Distler

- Romale Shelton: 25 Years of Safe Driving as a METRO Bus Operator
- Dietra Goggins: Selected for the 9th class of Diversity on Board program for Leadership Akron.
- Jarrod Hampshire: Named a member of Leadership Akron's Signature class number 41.

ITEM 4: BOARD MINUTES

*Approval of Board Meeting Minutes from the June meeting (Pages 6-9).

ITEM 5: COMMITTEE REPORTS & RESOLUTIONS

Customer Experience & Service Performance Committee

(Maintenance/Operations/Mobility Solutions)

Chair: John Valle

* Resolution 2024-13: A resolution authorizing the disposal or transfer of certain assets owned by METRO Regional Transit Authority.

* Resolution 2024-14: A resolution authorizing the first of three Guaranteed Maximum Price contracts for the construction of the Maintenance Operations Facility.

Internal & External Engagement Committee

(Employee Engagement Center / Customer Care / PR & Marketing)

Chair: Chuck Rector

Safety, Equity & Planning Committee

(Planning / Community Impact / Safety & Security)

Chair: Robert DeJournett

Finance & Technology Committee

(Finance / Technology)

Chair: Robert Konstand

ITEM 6: OTHER BUSINESS

ITEM 7: OFFICER'S REPORTS

- Board President
- Chief Executive Officer

ITEM 8: EXECUTIVE SESSION

- ORC 121.22(G)(2) Disposition of Property

ITEM 9: CALL FOR ADJOURNMENT

*Denotes items that need Board approval

Next Scheduled Meeting – September 24, 2024

**COMMITTEE ASSIGNMENT:
CUSTOMER EXPERIENCE AND SERVICE PERFORMANCE COMMITTEE**

RESOLUTION NO. 2024-13

A resolution authorizing the disposal or transfer of certain assets owned by METRO Regional Transit Authority.

WHEREAS, pursuant to the Authority's Property Disposition Procedures revised December 2018, and

WHEREAS, the following listed items no longer have a useful life and will be transferred to Laketrans – The Transit Authority of Lake County, Ohio.

VEHICLE NUMBER	DESCRIPTION
2008	2009 45' MCI Diesel
2012	2009 45' MCI Diesel

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of METRO Regional Transit Authority that:

1. The Chief Executive Officer/Secretary-Treasurer is hereby authorized to dispose of such items.
2. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

DATE ADOPTED: August 27th, 2024

**MARK DERRIG,
PRESIDENT**

**DAWN DISTLER
CHIEF EXECUTIVE OFFICER/
SECRETARY-TREASURER**

**COMMITTEE ASSIGNMENT:
CUSTOMER EXPERIENCE AND SERVICE PERFORMANCE COMMITTEE**

RESOLUTION 2024-14

A resolution authorizing the final of Three Guaranteed Maximum Price contracts for the construction of the Maintenance and Operations Facility

WHEREAS, The total project budget for the Maintenance and Operations Facility is split between three (3) Guaranteed Maximum Price amounts,

WHEREAS, Resolution 2023-16 authorized a contract with G. Stephens Inc. to proceed with Construction Manager at Risk Services for the Maintenance and Operations Facility and

WHEREAS, G. Stephens is providing the Third Guaranteed Maximum Price amount to be \$43,939,533.00

WHEREAS, This resolution will bring the total cost of construction to \$59,119,500.00

WHEREAS, METRO has grant funding from the Federal Transit Administration to cover up to \$37,808,113.00 of the total project cost

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of METRO Regional Transit Authority that:

1. The Chief Executive Officer/Secretary-Treasurer is hereby authorized to execute said contract in an amount not to exceed a total of \$43,939,533.00
2. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

DATE ADOPTED: August 27th, 2024

**MARK DERRIG,
PRESIDENT**

**DAWN DISTLER,
CHIEF EXECUTIVE OFFICER/
SECRETARY-TREASURER**

**METRO RTA
ANNUAL & MONTHLY BOARD MEETING MINUTES
ROBERT K. PFAFF TRANSIT CENTER BOARD ROOM
TUESDAY, JUNE 25, 2024 9:00 AM**

Trustees Present: Mark Derrig, Dana LaGarde, Renee Greene, Robert DeJournett, Christine Marshall, Chuck Rector, Bob Konstand, Donald Christian, David Prentice and Nicole Squire

Trustees Excused: John Valle and Gary Spring

Trustees Absent:

METRO Team

Members Present: Dawn Distler, Lauren Zidones, Gert Wilms, Jarrod Hampshire, Angela Neeley, Tatia Harris, Molly Becker, Laura Adkins, Nathan Leppo, Bambi Miller, DeHavilland, Jamie Saylor, Jay Hunter, Laura Adkins, Jessie Dent and Lisa Ritter

Guests Present:

CALL TO ORDER

Mr. Mark Derrig called the meeting to order at 9:00 am.

SWEARING IN OF NEW BOARD TRUSTEE

CEO: Dawn Distler

Nicole Squire Representative of Cuyahoga Falls. Welcome Nicole!

AUDIENCE PARTICIPATION

RECOGNITION

CAO: Jay Hunter

Lisa Ritter 20 years of service, Customer Care Specialist started as a Clerk, daughter of retiree Kathy Ritter. Lisa was also a mascot and she handles the lost and found for METRO. Congratulations Lisa!

BOARD MINUTES

Ms. Renee Greene made a motion to approve the minutes from the May meeting. Mr. Chuck Rector 2nd the motion. The minutes were unanimously approved.

COMMITTEE REPORTS & RESOLUTIONS

CUSTOMER EXPERIENCE & SERVICE PERFORMANCE COMMITTEE REPORT

Chair: John Valle

Reporting: Chuck Rector

The Committee met on June 20th and KPIs were reviewed. There is one resolution recommended by the committee.

RESOLUTION 2024-11 a resolution authorizing a one year extension of the maintenance and support agreement for the demand response scheduling software through Ecolane USA.

The resolution was discussed.

Mr. Chuck Rector made a motion to approve the resolution. Ms. Renee Greene 2nd the motion. All present voted “aye”. The resolution was approved.

INTERNAL & EXTERNAL ENGAGEMENT COMMITTEE REPORT

Chair: Chuck Rector

The Committee met on June 20th and KPIs were reviewed. There were no resolutions recommended by the committee.

SAFETY, EQUITY & PLANNING COMMITTEE REPORT

Chair: Robert DeJournett

The Committee met on June 20th and KPIs were reviewed. There is one resolution recommended by the committee.

RESOLUTION 2024-12 a resolution authorizing a one year renewal of Downtown Akron Partnership (DAP)

The resolution was discussed.

Mr. Robert DeJournett made a motion to approve the resolution. Ms. Renee Greene 2nd the motion. All present voted “aye”. The resolution was approved.

FINANCE & TECHNOLOGY COMMITTEE REPORT

Chair: Bob Konstand

The Committee met on June 20th and KPIs were reviewed. There were no resolutions recommended by the committee.

OTHER BUSINESS

Ms. Dawn Distler expressed gratitude and remembrance for Samuel Risby.

“Today, I thank Sam for always being Sam, representing METRO well and for always greeting me with that million dollar smile. I hope that we honor him by being kind, mentoring and caring always. Rest easy Sam, may you have only green lights and perfect buses as you drive into your eternal comfort.”

Moment of silence for Samuel Risby.

The Risby Family expressed deep appreciation for METRO’s support during a difficult time. They were grateful for everything METRO did, from providing buses for home going services to assist in leading the procession to their loved one’s final resting place. The family was touched by the overwhelming support and assistance they received from METRO during this challenging time.

OFFICERS’ REPORTS

Board President:

Mr. Mark Derrig mentioned Emilia Sykes is the only member of the transportation committee from the state of Ohio. She’s busy doing a lot of things that effect what goes on at METRO. Mr. Mark Derrig expressed gratitude for her contributions. Reminder of the hiring event, this Thursday, June 27th 1pm-6pm at Stark State Akron Campus. Save the date Board Retreat August 8th.

Chief Executive Officer:

Ms. Dawn Distler mentioned the Board Informational Retreat will be held at Greystone, August 8th 8:30 – 1:00 pm. We’ll be focusing on the future of METRO looks like as a whole. Moving forward Leslie will be sending out calendar invites to the Board of Trustees’ for events. Ms. Dawn Distler expressed appreciation of the Board of Trustees support at METRO events. There’s excitement about the increase in ridership numbers. When public transportation is provided, people use it. We continue to look at our types of services. Now we focus how we look at the types of services that work in the outer areas. METRO provided free rides on Juneteenth, resulting in 13,065 rides. There’s ongoing discussion about on time performance, and the construction challenges in areas like Barberton, Kenmore and Copley Rd. Our team really has been looking at how we are communicating to the public on that. Ms. Dawn Distler acknowledges and appreciates the approving of resolution for Downtown Akron Partnership. They provide amazing service for us as well as it keeps us in the loop of what’s happening downtown. Customer Care is utilizing reports from the new phone system. They are looking at different ways we can improve for our customers. Ms. Dawn Distler expressed her enthusiasm in meeting the Secretary of Transportation, Pete Buttigieg.

Mr. Robert DeJournett suggested METRO to recognize Juneteenth as a holiday and inquired how to go about considering it. Ms. Dawn Distler mentioned the biggest process would be what’s negotiated in the union contracts.

The next scheduled Board Meeting is July 30th.

EXECUTIVE SESSION

ADJOURNMENT

Meeting adjourned at 9:34 am.

CERTIFICATE OF COMPLIANCE

Pursuant to Section III, Article 3.2 of the Rules & Regulations of the METRO Regional Transit Authority, METRO has complied with the Notice and Notification to the public and news media.

DATE APPROVED: August 27th

**MARK DERRIG,
PRESIDENT**

**DAWN S. DISTLER,
CHIEF EXECUTIVE OFFICER/
SECRETARY-TREASURER**