

METRO RTA

Board Of Trustees

PRESIDENT: MR. MARK DERRIG
VICE PRESIDENT: MS. DANA LAGARDE



OCTOBER 29, 2024
9:00AM

**METRO RTA
MONTHLY BOARD MEETING AGENDA
ROBERT K. PFAFF TRANSIT CENTER BOARD ROOM
TUESDAY, OCTOBER 29, 2024
9:00AM**

ITEM 1: CALL TO ORDER

ITEM 2: AUDIENCE PARTICIPATION

Any individual or representative of a group may take two (2) minutes to address the Board on any topic on the agenda. Anyone desiring more time than provided herein, shall notify the Secretary-Treasurer by the Tuesday preceding the Board meeting so that he/she may be placed on the Agenda for a maximum of five (5) minutes. METRO's Board Meetings are held the last Tuesday of the month as stated within Resolution 2016-28, unless otherwise noted.

ITEM 3: RECOGNITION

- Shawn Metcalf: Graduate of the APTA Leadership Class of 2024 | Tatia Harris

ITEM 4: BOARD MINUTES

*Approval of Board Meeting Minutes from the September meeting (Pages 7-9).

ITEM 5: COMMITTEE REPORTS & RESOLUTIONS

Customer Experience & Service Performance Committee

(Maintenance/Operations/Mobility Solutions)

Chair: John Valle

Internal & External Engagement Committee

(Employee Engagement Center / Customer Care / PR & Marketing)

Chair: Chuck Rector

Reporting: Gary Spring

Safety, Equity & Planning Committee

(Planning / Community Impact / Safety & Security)

Chair: Robert DeJournett

*Resolution 2024-17: A resolution authorizing a contract with Wintrow Rail to replace crossties, surface track areas, remove switches and straighten rail track, and create a ditch line to properly move water away from track in an area recently subjected to minor mudslides. (Page 4)

Finance & Technology Committee

(Finance / Technology)

Chair: Robert Konstand

*Resolution 2024-18: A resolution authorizing a one year extension of the maintenance and support agreement for the Automatic Vehicle Location (AVL) and Enterprise Resource Planning (ERP) systems, through Avail Technologies, Inc. (Page 5)

ITEM 6: OTHER BUSINESS | Mark Derrig

*Resolution 2024-19: A resolution in support of the Summit County Children Services on Issue 40. (Page 6)

ITEM 7: OFFICER'S REPORTS

- Board President – Congratulations to Dawn Distler for receiving the APTA Honors Outstanding Public Transportation CEO Award!
- Chief Executive Officer

ITEM 8: EXECUTIVE SESSION

- ORC 121.22 (G)(1) Employment
- Vote to approve employment and compensation contract for public employee.

ITEM 9: CALL FOR ADJOURNMENT

*Denotes items requiring Board approval

Next Scheduled Meeting – November 26, 2024

**COMMITTEE ASSIGNMENT:
Safety, Equity & Planning Committee**

RESOLUTION NO. 2024-17

A resolution authorizing a contract with Wintrow Rail to replace crossties, surface track areas, remove switches and straighten rail track, and create a ditch line to properly move water away from track in an area recently subjected to minor mudslides.

WHEREAS, A Federal Railroad Administration (FRA) was conducted of the Sandyville Rail Line on August 22, 2024

WHEREAS, Based on the inspection, the FRA is requiring that immediate repairs be conducted on ties, surfacing, switch removal and ditch line improvements on the Sandyville Line

WHEREAS, , METRO is adhering to a Federal Transit Authority (FTA) mandate to upkeep and maintain rail lines in working condition, in order to keep lines in service and not detain train crews and

WHEREAS, METRO is keeping within State and Federal regulatory compliance to meet inspections

WHEREAS, the top five bids are as follows:

- *Wintrow Rail* *\$174,449.48*
- *Kennedy Rail* *\$193,425.00*
- *Railworks* *\$223,300.00*
- *Amtrac Rail* *\$234,075.00*
- *H and G Rail* *\$582,750.00*

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of METRO Regional Transit Authority that:

1. The Chief Executive Officer/Secretary-Treasurer is hereby authorized to execute said contract in an amount not to exceed \$174,499.48.
2. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

DATE ADOPTED: October 29, 2024

**MARK DERRIG,
PRESIDENT**

**DAWN S. DISTLER,
EXECUTIVE DIRECTOR/
SECRETARY-TREASURER**

**COMMITTEE ASSIGNMENT:
FINANCE & TECHNOLOGY**

RESOLUTION NO. 2024-18

A resolution authorizing a one year extension of the maintenance and support agreement for the Automatic Vehicle Location (AVL) and Enterprise Resource Planning (ERP) systems, through Avail Technologies, Inc., and

WHEREAS, METRO Regional Transit Authority has a contract for maintenance and support services with Avail Technologies, Inc. and Fleetnet (now Avail) that expires on October 31, 2024, and

WHEREAS, the support services will cover modules that are used METRO to run the day to day operations; such as dispatching, maintenance, payroll, asset tracking, accounts payable, purchasing, on time performance, passenger miles, etc., and

WHEREAS, METRO would like to purchase a one year maintenance and support agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of METRO Regional Transit Authority that:

1. The Chief Executive Officer/Secretary-Treasurer is authorized to enter into an agreement for the purchase of support and maintenance services for the new cloud based system for Avail Technologies, Inc. in the amount of \$259,511 for one year.
2. The Chief Executive Officer/Secretary-Treasurer is authorized to execute said purchase.
3. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

DATE ADOPTED: October 29th, 2024

**MARK DERRIG,
PRESIDENT**

**DAWN DISTLER,
CHIEF EXECUTIVE OFFICER/
SECRETARY-TREASURER**

COMMITTEE ASSIGNMENT: ALL

RESOLUTION 2024-19

A resolution in support of the Summit County Children Services on Issue 40.

WHEREAS, METRO Regional Transit Authority supports the efforts of Summit County Children Services, or SCCS, with the belief that the agency effectively manages and stewards its finances. Through its mission, SCCS is committed to the safety, permanency, and well-being of all children served, in partnership with families and the community. SCCS believes in family preservation and that all children deserve a safe, stable, and permanent home. The services that are funded and coordinated by SCCS were provided to 9,767 children in 2023, which equates to 1 out of every 12 children in Summit County. The support for this levy and for the mission of SCCS aligns with the needed supports of the children and families living in subsidized housing or receiving housing subsidies; and

WHEREAS, the Board of Trustees of METRO Regional Transit Authority endorses the renewal of the SCCS 3.25-mill operating levy (Issue 40) and deems it as a necessity to fund critical services for 9,767 children and their families from the years 2026-2031. Additionally, the Board of Trustees of METRO Regional Transit Authority approves Issue 40 yard signs (not to exceed size 4’x4’) be placed at METRO Transit locations throughout Summit County.

WHEREAS, Summit County Children Services, or SCCS, has requested the endorsement of METRO Regional Transit Authority for the renewal of its 3.25-mill operating levy. If passed, it will cost the homeowner \$68 annually per \$100,000 of appraised value. The levy will fund critical services for thousands of children and their families from the years 2026-2031.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of METRO Regional Transit Authority that:

1. The Chief Executive Officer/Secretary-Treasurer is hereby authorized to forward this resolution to Summit County Children, in support of their Levy on Issue 40.

DATE ADOPTED: October 29, 2024

**MARK DERRIG,
PRESIDENT**

**DAWN DISTLER,
CHIEF EXECUTIVE OFFICER/
SECRETARY-TREASURER**

**METRO RTA
ANNUAL & MONTHLY BOARD MEETING MINUTES
ROBERT K. PFAFF TRANSIT CENTER BOARD ROOM
TUESDAY, SEPTEMBER 24, 2024 9:00 AM**

Trustees Present: Mark Derrig, Dana LaGarde, Renee Greene, Robert DeJournett, Christine Marshall, Chuck Rector, Bob Konstand, John Valle, Donald Christian, and Nicole Squire

Trustees Excused: Gary Spring

Trustees Absent: David Prentice

METRO Team

Members Present: Dawn Distler, Gert Wilms, Jarrod Hampshire, Angela Neeley, Tatia Harris, Molly Becker, Laura Adkins, Nathan Leppo, Bambi Miller, Jay Hunter and Jessie Dent

CALL TO ORDER

Mr. Mark Derrig called the meeting to order at 9:02 am.

AUDIENCE PARTICIPATION

Ms. Pamela Pinkey-Butts (Apostlett Prophetess) spoke for five minutes.

RECOGNITION

BOARD MINUTES Mr. Robert DeJournett a motion to approve the minutes from the August's meeting. Ms. Renee Greene 2nd the motion. The minutes were unanimously approved.

COMMITTEE REPORTS & RESOLUTIONS

CUSTOMER EXPERIENCE & SERVICE PERFORMANCE COMMITTEE REPORT

Chair: John Valle

The Committee met on August 15th and KPIs were reviewed. There was one resolutions recommended by the committee.

RESOLUTION 2024-15 Per Resolution 2019-19, METRO has an existing five (5) year contract with Gillig LLC for the purchase of up to 91 line service buses.

Mr. John Valle on behalf of the committee made a motion to approve the resolution. Ms. Renee Greene 2nd the motion.

All presented voted "aye".

The resolution was approved.

INTERNAL & EXTERNAL ENGAGEMENT COMMITTEE REPORT

Chair: Chuck Rector

The Committee met on September 19th and KPIs were reviewed. There were no resolutions recommended by the committee.

Ms. Molly Becker provided an overview of the rebranding and the Community Driven Bus.

SAFETY, EQUITY & PLANNING COMMITTEE REPORT

Chair: Robert DeJournett

The Committee met on September 19th and KPIs were reviewed. There were no resolutions recommended by the committee.

FINANCE & TECHNOLOGY COMMITTEE REPORT

Chair: Bob Konstand

The Committee met on September 19th and the dashboard was reviewed. There were no resolutions recommended by the committee.

Ms. Angie Neeley presented a summary of the budget plan, outlining the steps and procedures for the upcoming period.

OTHER BUSINESS

RESOLUTION 2024-16 a resolution in support of Akron Public Schools Levy, Issue 27

Mr. John Valle inquired whether there were two separate levies. Ms. Gert Wilms confirmed that the two were combined into one, covering both the rebuilding of North High School and operating expenses.

Mr. John Valle made a motion to approve the resolution. Mr. Robert DeJournett 2nd the motion.

All presented voted “aye”.

The resolution was approved

OFFICERS' REPORTS

Board President:

Mr. Mark Derrig

There was not much to report.

Chief Executive Officer:

Ms. Dawn Distler highlighted recent engagements, noting the positive experiences events over the weekend. At North Star Community Awards, she observed the North Hill community's embrace of diversity and the progress being made with People's Park.

Another event we attended was Women Supporting Women at Hardesty Park. Ms. Dawn Distler had the opportunity to meet many women in leadership roles and she was invited to speak for a few minutes. Ms. Tatia Harris was also present along with the Vote Bus, which attracted a lot of attention, with many people taking pictures in front of it. There was a strong presence of people supporting the school levy and overall, we were warmly received.

Members from our administrative group will be attending the National Annual APTA TRANSform Conference in Anaheim, CA.

Mr. Robert DeJournett noted that Ms. Dawn Distler will get recognized for being Outstanding CEO of the Year. Ms. Dawn Distler confirmed that she plans to return with the award.

Ms. Dana LaGarde inquired whether people were able to register on the Vote Bus. Ms. Dawn Distler confirmed that we has been made available at various events.

Mr. Robert DeJournett mentioned that NAACP was present later that day to handle voter registration. Ms. Dawn Distler clarified that METRO does not organize the voter registration efforts but noted that some county officials have requested the Vote Bus for their events.

Ms. Molly Becker added that the Vote Bus wrap will remain in place for the next two years.

Ms. Dana LaGarde asked if there would be any coverage in the Akron Beacon Journal regarding the Outstanding CEO award. Ms. Molly Becker responded that a press release had already been sent out prior to the event, and she will send another release with photos from the awards ceremony.

The next scheduled Board Meeting is October 29th.

ADJOURNMENT

Meeting adjourned at 9:28 am.

CERTIFICATE OF COMPLIANCE

Pursuant to Section III, Article 3.2 of the Rules & Regulations of the METRO Regional Transit Authority, METRO has complied with the Notice and Notification to the public and news media.

DATE APPROVED: October 29th, 2024

**MARK DERRIG,
PRESIDENT**

**DAWN S. DISTLER,
CHIEF EXECUTIVE OFFICER/
SECRETARY-TREASURER**