

**METRO RTA  
SAFETY, EQUITY, AND PLANNING  
COMMITTEE MEETING MINUTES  
ROBERT K. PFAFF TRANSIT CENTER BOARD ROOM  
THURSDAY, JANUARY 16, 2025**

**Committee**

**Members Present:** Robert DeJournett, Dana LaGarde, and Christian Marshall

**Trustees Present:** Mark Derrig, John Valle, Gary Spring, Dave, Chuck Rector and Nicole Squire

**Trustees Excused:** Bob Konstand and Renee Greene

**Trustees Absent:** Dave Prentice and Mark Derrig

**METRO Team**

**Members Present:** Dawn Distler, Gert Wilms, Jarrod Hampshire, Eric Scott, DeHavilland Mc Call, Angie Neeley, Shawn Metcalf, Molly Becker, Jamie Saylor, Laura Adkins, Nathan Leppo, Kyle Moeglin, and Brynn Overly-Nguyen

**CALL TO ORDER**

Mr. Robert DeJournett called the meeting to order at 9:41 am.

**APPROVAL OF MINUTES FROM THE DECEMBER MEETING**

Mr. Donald Christian made a motion to approve minutes from the December meeting. Ms. Dana LaGarde 2<sup>nd</sup> the motion. The minutes were unanimously approved.

**SUB-COMMITTEE REPORTS**

**Planning Report | Nathan Leppo**

KPIs were reviewed.

Ms. Dawn Distler mentioned that the Planning Department is implementing a new initiative where they will ride the bus together as a team once a month. This effort will be advertised so riders can engage with them directly. Additionally, the department plans to market the initiative and gather feedback from riders, particularly regarding the holidays. Questions will include: “Did you ride on the holiday? Where did you go? Where would you like to go?” They will also inquire about any additional services riders feel are needed.

**Training Development | Shawn Metcalf**

KPIs were reviewed.

**Safety | Quentin Wyatt**

KPIs were reviewed.

**RESOLUTIONS FOR CONSIDERATION**

**Resolution 2025-02 | Nathan Leppo**

A resolution authorizing the filing of applications with the Federal Transit Administration and the Ohio Department of Transportation for SFY 2026 transportation assistance grants. These grants may include but are not limited to the Urban Transit Grant, the Ohio Transportation Partnership Program, Bus and Bus Facilities and Low or Emissions Programs.

Mr. Gary Spring made a motion for the committee to recommend the resolution to the board on January 28, 2025. Mr. Donald Christian 2<sup>nd</sup> the motion. All present voted aye.

**Resolution 2025-03 | Nathan Leppo**

A resolution authorizing a change order from previous Resolution 2024-25, authorizing a contract with Remix for the purchase of software pertaining to real time data analytics and equity and accessibility improvements, intended to assist with future planning activities particularly Title VI analysis.

Mr. John Valle made a motion for the committee to recommend the resolution to the board on January 28, 2025. Ms. Christine Marshall 2<sup>nd</sup> the motion. All present voted aye.

**OTHER BUSINESS**

**CALL FOR ADJOURNMENT**

Adjourned at 9:52 am



**DAWN S. DISTLER,  
CHIEF EXECUTIVE OFFICER/  
SECRETARY-TREASURER**

2/20/25  
Date (MM/DD/YYYY)