

METRO REGIONAL TRANSIT AUTHORITY

Safety, Equity, & Planning Committee

JANUARY 16, 2025

CHAIR: MR. ROBERT DEJOURNETT

MEMBERS: MS. DANA LAGARDE,
MR. DAVID PRENTICE, MS. RENEE GREENE,
MR. DONALD CHRISTIAN,
AND MS. CHRISTINE MARSHALL



**METRO RTA
SAFETY, EQUITY AND PLANNING
COMMITTEE MEETING AGENDA
ROBERT K. PFAFF TRANSIT CENTER BOARD ROOM
THURSDAY, JANUARY 16, 2025**

ITEM 1: CALL TO ORDER

ITEM 2: APPROVAL OF MINUTES FROM THE DECEMBER MEETING

ITEM 3: SUB-COMMITTEE REPORTS:

Planning Report | Nathan Leppo

- KPIs (Pages 3-4)

Training | Shawn Metcalf

- KPIs (Page 5)

Safety Report | Quentin Wyatt

- KPIs (Page 5)

ITEM 4: RESOLUTIONS FOR CONSIDERATION:

Resolution 2025-02 | Nathan Leppo

A resolution authorizing the filing of applications with the Federal Transit Administration and the Ohio Department of Transportation for SFY 2026 transportation assistance grants. These grants may include but are not limited to the Urban Transit Grant, the Ohio Transportation Partnership Program, Bus and Bus Facilities and Low or No Emissions Programs.
(Page 6)

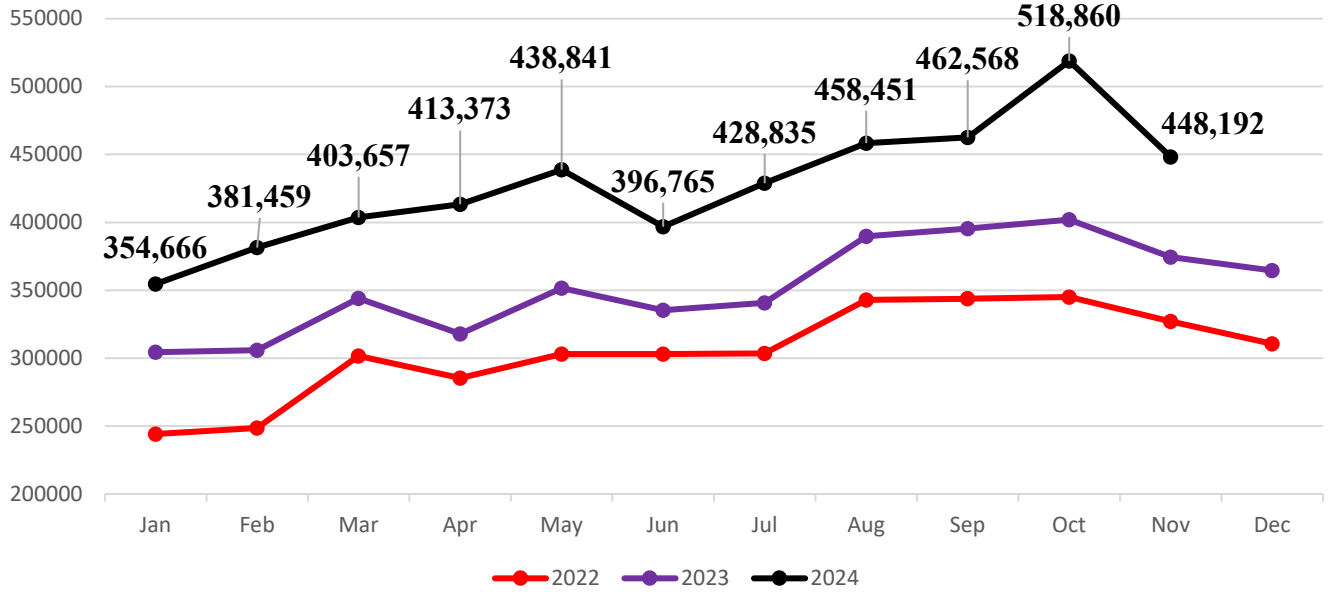
Resolution 2025-03 | Nathan Leppo

A resolution authorizing a change order from previous Resolution 2024-25, authorizing a contract with Remix for the purchase of software pertaining to real time data analytics and equity and accessibility improvements, intended to assist with future planning activities particularly Title VI analysis.
(Page 7)

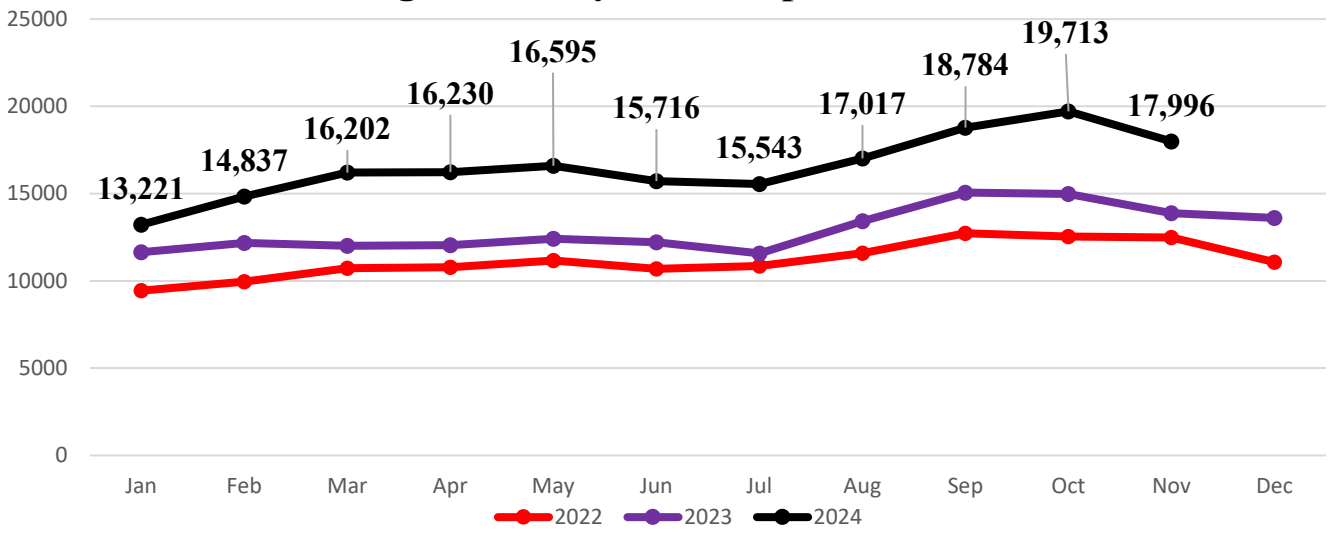
ITEM 5: OTHER BUSINESS:

ITEM 6: CALL FOR ADJOURNMENT

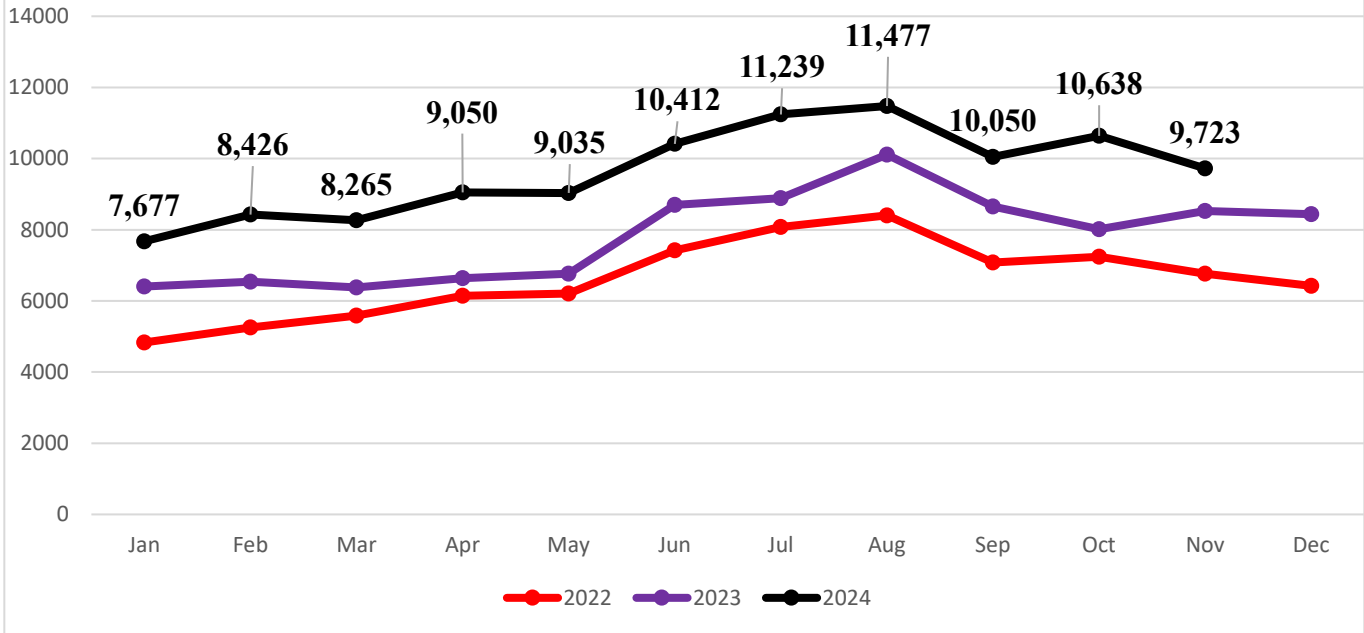
Total Ridership (Combined Demand Response and Fixed Route)



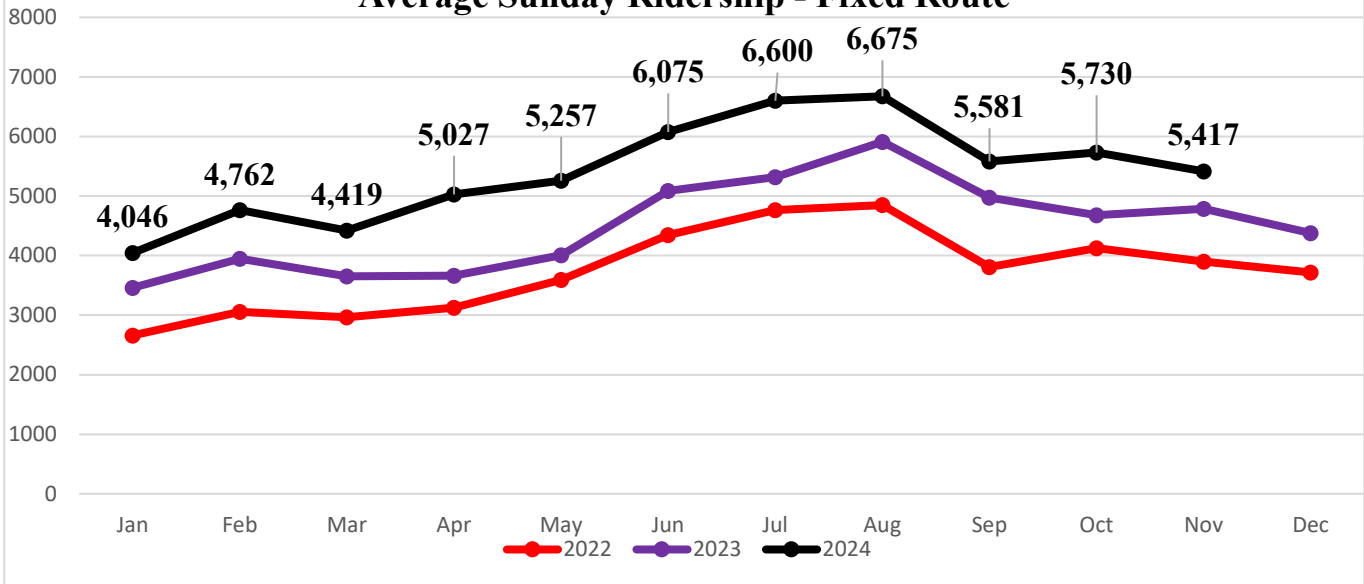
Average Weekday Ridership - Fixed Route



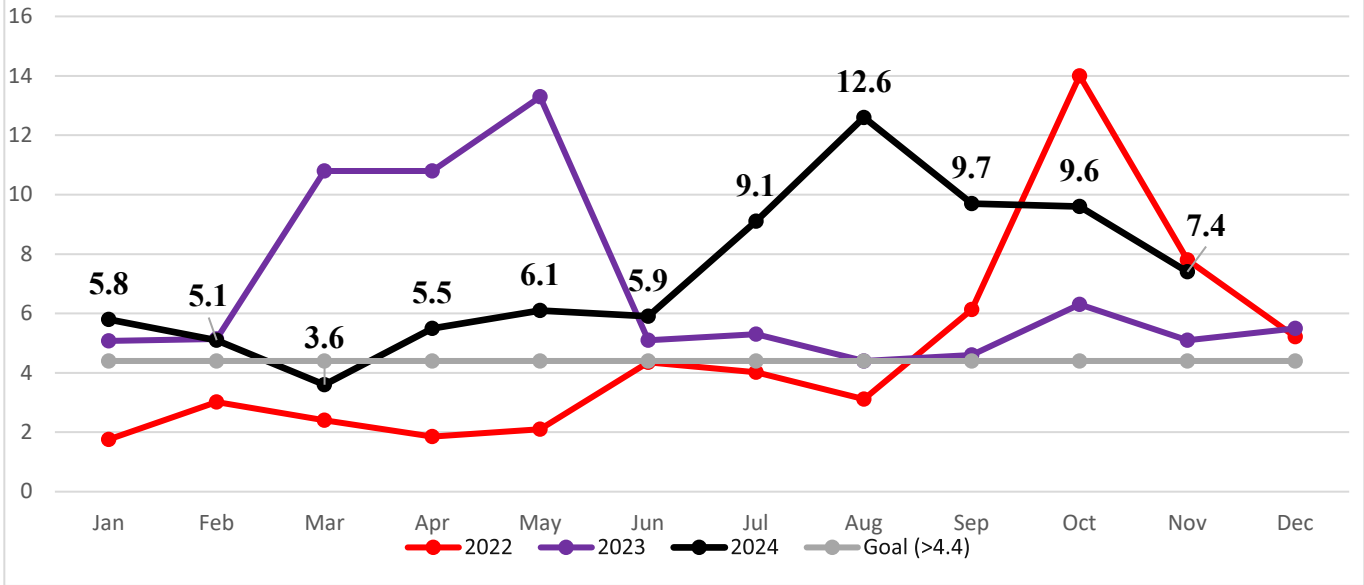
Average Saturday Ridership - Fixed Route



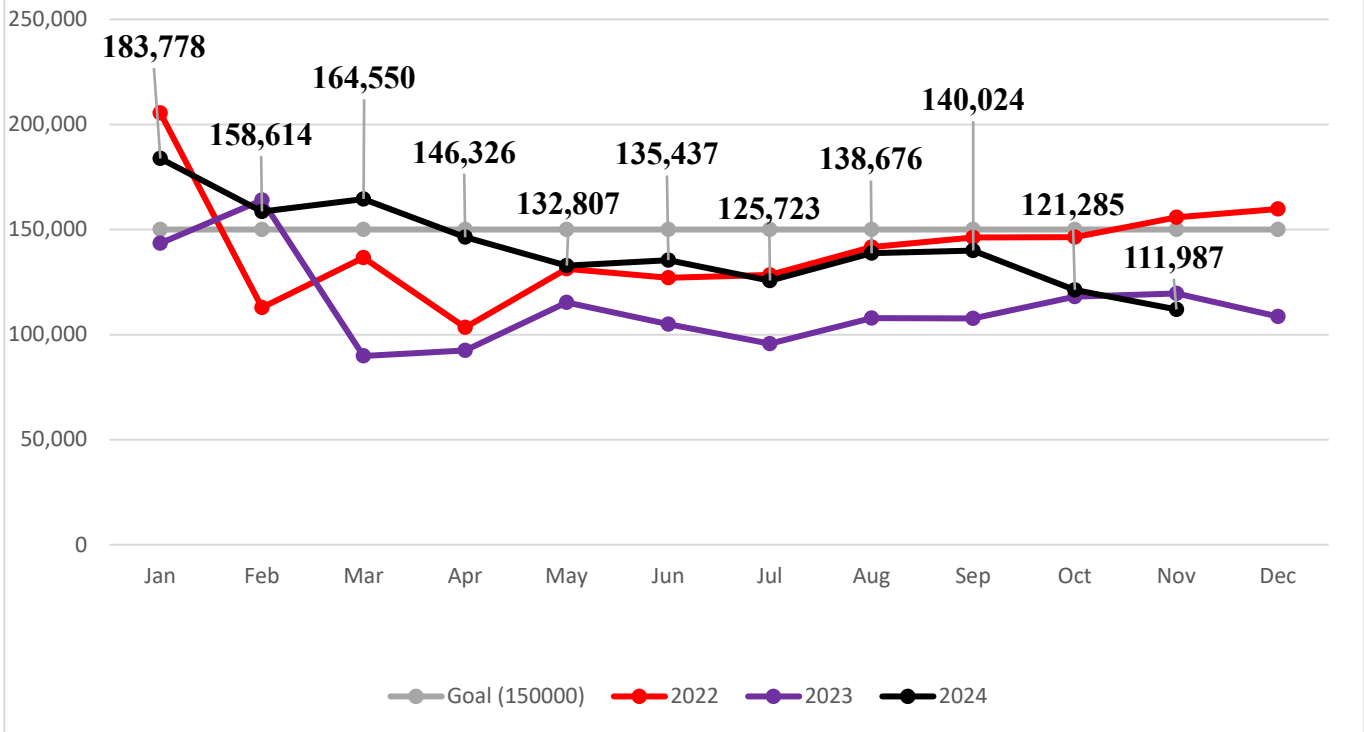
Average Sunday Ridership - Fixed Route



Training Hours Per Employee



Miles Between Preventable Accidents



**COMMITTEE ASSIGNMENT:
SAFETY, EQUITY, AND PLANNING COMMITTEE**

RESOLUTION 2025-02

A resolution authorizing the filing of applications with the Federal Transit Administration and the Ohio Department of Transportation for SFY 2026 transportation assistance grants. These grants may include but are not limited to the Urban Transit Grant, the Ohio Transportation Partnership Program, Bus and Bus Facilities and Low or No Emissions Programs

WHEREAS, the State of Ohio through its SFY 2026 programs has made funds available to assist public transportation in Ohio; and

WHEREAS, METRO RTA is the transit operator for Summit County, Ohio, and

WHEREAS, METRO RTA presently provides transit service and observes all federal and state rules regarding these programs,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of METRO Regional Transit Authority that:

1. The Chief Executive Officer is hereby authorized to file applications and execute contracts for the aforementioned grants programs
2. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

DATE ADOPTED: January 28, 2025

**MARK DERRIG,
PRESIDENT**

**DAWN DISTLER,
CHIEF EXECUTIVE OFFICER/
SECRETARY-TREASURER**

**COMMITTEE ASSIGNMENT:
SAFETY, EQUITY & PLANNING COMMITTEE**

RESOLUTION 2025-03

A resolution authorizing a change order from previous Resolution 2024-25 , authorizing a contract with Remix for the purchase of software pertaining to real time data analytics and equity and accessibility improvements, intended to assist with future planning activities particularly Title VI analysis

WHEREAS, a one- time installation fee of \$6,750 was not reflected in previous price of \$211,075.56 in Resolution 2024-25

WHEREAS, this software purchase was allotted in the 2024 Operating Budget

WHEREAS, the total cost of the contract will increase from the original amount of \$211,075.56 to \$217,825.56

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of METRO Regional Transit Authority that:

1. The Chief Executive Officer is authorized a change order to the purchase agreement with Remix in the amount of \$6,750.
2. The Chief Executive Officer is authorized to execute all documents with Remix
3. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

DATE ADOPTED:

**MARK DERRIG,
PRESIDENT**

**DAWN DISTLER,
CHIEF EXECUTIVE OFFICER/
SECRETARY-TREASURER**

**METRO RTA
SAFETY, EQUITY, AND PLANNING
COMMITTEE MEETING MINUTES
ROBERT K. PFAFF TRANSIT CENTER BOARD ROOM
THURSDAY, DECEMBER 12, 2024**

Committee

Members Present: Robert DeJournett, Dana LaGarde, Renee Greene, and Christian Marshall

Trustees Present: Mark Derrig, John Valle, Bob Konstand, John Valle, Gary Spring, and Nicole Squire

Trustees Excused: Chuck Rector

Trustees Absent: David Prentice

METRO Team

Members Present: Dawn Distler, Gert Wilms, Jarrod Hampshire, Eric Scott, Bambi Miller DeHavilland Mc Call, Angie Neeley, Shawn Metcalf, Molly Becker, Jamie Saylor, Grace Doyle, Laura Adkins, Nathan Leppo, Kyle Moeglin, Kyle Stewart, Brynn Overly-Nguyen

CALL TO ORDER

Mr. Robert DeJournett called the meeting to order at 9:22 am.

APPROVAL OF MINUTES FROM THE NOVEMBER MEETING

Ms. Renee Greene made a motion to approve minutes from the November meeting.

Mr. John Valle 2nd the motion. The minutes were unanimously approved.

SUB-COMMITTEE REPORTS

Planning Report | Nathan Leppo

KPIs were reviewed.

Safety & Security Report | Shawn Metcalf

KPIs were reviewed.

Mr. Mark Derrig inquired whether the accidents were caused by newer operators. Mr. Shawn Metcalf responded that the incidents involved a wide range of operators, varying in the length of time they have been with the organization. Mr. Robert DeJournett asked if every accident is reported. Mr. Shawn Metcalf confirmed that all accidents are reported.

3rd Quarter Report | Kyle Stewart

The quarterly report was reviewed in great detail.

Mr. Kyle Stewart introduced himself, outlined his job duties, and shared his start date.

Mr. John Valle inquired about the location of Route 40, which is Thornton. Ms. Dawn Distler explained that Route 40 is part of the Reimagine initiative. Ms. Dana LaGarde asked if the cost would decrease with more riders. Mr. Kyle Stewart confirmed that it would.

Ms. Christine Marshall inquired about the amount of subsidized by Akron University. Mr. Jarrod Hampshire confirmed that it is 100%. Mr. Gary Spring asked whether the university contributes to the capital and the length of the contract. Mr. Jarrod Hampshire explained that the vehicle costs are spread out over five years. Ms. Christine Marshall asked if the Roo service operates daily. Mr. Kyle Stewart confirmed that it runs every weekday.

Mr. Gary Spring inquired if ridership varies depending on gas prices. Ms. Dawn Distler responded that it doesn't vary in this region. Mr. Nate Leppo mentioned that with the addition of a data analyst, Kyle Stewart, they will be tracking the data moving forward. Ms. Christine Marshall asked if riders are account for every time they board. It was confirmed that they are.

Ms. Dawn Distler stated that as they move into next year, they will continue to monitor this. Mr. Jarrod Hampshire mentioned that diesel is more expensive for operations, costing over \$1.80 per mile when factoring in maintenance and other expenses. In comparison, CNG buses cost around \$1.10 per mile, and electric buses are under \$1 per mile.

Ms. Renee Greene suggested that when ordering new buses, there should be more space allocated for wheelchairs. Mr. Jarrod Hampshire confirmed that they are working on some improvements to address this issue.

Micro transit METRO Next | Tatia Harris and Jarrod Hampshire

The Micro transit was explained in great detail.

Mr. Jarrod Hampshire described it as similar to an Uber service within METRO. Mr. Mark Derrig inquired if a customer takes more than one trip, whether the charge would be \$5 each trip. It was confirmed that it is.

Marketing efforts for the program have already started. The soft launch is scheduled for January, with the full launch planned for February.

Ms. Dawn Distler tested the app and noted that while there were a few questions, the overall experience was good and the app is very intuitive. She emphasized the importance of ensuring that the location services are turned on.

RESOLUTIONS FOR CONSIDERATION

OTHER BUSINESS

CALL FOR ADJOURNMENT

Adjourned at 10:07 am

**DAWN S. DISTLER,
CHIEF EXECUTIVE OFFICER/
SECRETARY-TREASURER**

_____/_____/_____
Date (MM/DD/YYYY)