

METRO RTA

# Board Of Trustees

**PRESIDENT: MR. MARK DERRIG**  
**VICE PRESIDENT: MS. DANA LAGARDE**



**NOVEMBER 26, 2024**  
**9:00AM**

**METRO RTA  
MONTHLY BOARD MEETING AGENDA  
ROBERT K. PFAFF TRANSIT CENTER BOARD ROOM  
TUESDAY, NOVEMBER 26, 2024  
9:00AM**

**ITEM 1: CALL TO ORDER**

**ITEM 2: AUDIENCE PARTICIPATION**

Any individual or representative of a group may take two (2) minutes to address the Board on any topic on the agenda. Anyone desiring more time than provided herein, shall notify the Secretary-Treasurer by the Tuesday preceding the Board meeting so that he/she may be placed on the Agenda for a maximum of five (5) minutes. METRO's Board Meetings are held the last Tuesday of the month as stated within Resolution 2016-28, unless otherwise noted.

- Pamela Pinkey-Butts (Apostlett Prophetess)

**ITEM 3: RECOGNITION | Jarrod Hampshire**

- Eugene Mitchell: OPTA Excellence Lifetime Achievement Award

**ITEM 4: BOARD MINUTES**

\*Approval of Board Meeting Minutes from the October meeting (Pages 15-18).

**ITEM 5: COMMITTEE REPORTS & RESOLUTIONS**

**Customer Experience & Service Performance Committee**

(Maintenance/Operations/Mobility Solutions)

Chair: John Valle

\*Resolution 2024-21: A resolution authorizing the disposal or transfer of certain assets owned by METRO Regional Transit Authority. (Page 5)

\*Resolution 2024-22: A resolution authorizing the Chief Executive Officer/Secretary-Treasurer the award of a five (5) year contract for the lease and service of tires to the Goodyear Tire and Rubber Company. (Page 6 & 7)

\*Resolution 2024-23: A resolution authorizing the Chief Executive Officer/Secretary-Treasurer to award a one (1) year contract for the purchase of Diesel Fuel and Gasoline for 2025. (Page 8)

\*Resolution 2024-24: A resolution authorizing the Chief Executive Officer/Secretary-Treasurer to award up to a (1) year contract for the purchase of Oil and Other fluids. (Page 9)

**Internal & External Engagement Committee**

(Employee Engagement Center / Customer Care / PR & Marketing)

Chair: Chuck Rector

\*Resolution 2024-20: A resolution establishing the following monthly meeting dates for the Board of Trustees of the METRO Regional Transit Authority. (Page 10)

**Safety, Equity & Planning Committee**

(Planning / Community Impact / Safety & Security)

Chair: Robert DeJournett

\*Resolution 2024-25: A resolution authorizing a contract with Remix for the purchase of software pertaining to real time data analytics and equity and accessibility improvements. (Page 11)

**Finance & Technology Committee**

(Finance / Technology)

Chair: Robert Konstand

\*Resolution 2024-28: A resolution authorizing the award of a contract for the purchase of an **Intelligent Transportation Software Project Manager** to Burgess and Niple. (Page 12)

\*Resolution 2029-29: A resolution authorizing a budget/appropriation measure for the calendar year 2025. (Page 13)

\*Resolution 2024-26: A resolution authorizing a contract with Wintrow Construction Corp for emergency Repair of Bridge 431 (North of North Case Avenue) on the Sandyville Line (Page 14)

\*Resolution 2024-27: A resolution authorizing the award of up to a five (5) year contract with the Akron Barberton Cluster Railway Company for Railroad Track Inspections and Warning Device Maintenance (Page 15)

**ITEM 6: OTHER BUSINESS**

**ITEM 7: OFFICER'S REPORTS**

- Board President
- Chief Executive Officer

**ITEM 8: CALL FOR ADJOURNMENT**

\*Denotes items requiring Board approval

*Next Scheduled Meeting – December 17, 2024*

**COMMITTEE ASSIGNMENT:  
CUSTOMER EXPERIENCE AND SERVICE PERFORMANCE COMMITTEE**

**RESOLUTION NO. 2024-21**

A resolution authorizing the disposal or transfer of certain assets owned by METRO Regional Transit Authority.

**WHEREAS**, pursuant to the Authority's Property Disposition Procedures revised December 2018, and

**WHEREAS**, the following listed items no longer have a useful life and will be advertised and disposed of through open and fair competition:

| VEHICLE NUMBER | DESCRIPTION              | VEHICLE NUMBER | DESCRIPTION                 |
|----------------|--------------------------|----------------|-----------------------------|
| 2101           | 2011 Gillig LowFloor CNG | 5011           | 2011 Gillig LowFloor Hybrid |

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of METRO Regional Transit Authority that:

1. The Chief Executive Officer/Secretary-Treasurer is hereby authorized to dispose of such items.
2. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

**DATE ADOPTED:**

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**MARK DERRIG,  
PRESIDENT**

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**DAWN DISTLER  
CHIEF EXECUTIVE OFFICER/  
SECRETARY-TREASURER**

**COMMITTEE ASSIGNMENT:  
CUSTOMER EXPERIENCE AND SERVICE PERFORMANCE**

**RESOLUTION NO. 2024-22**

A resolution authorizing the Chief Executive Officer/Secretary-Treasurer the award of a five (5) year contract for the lease and service of tires to the Goodyear Tire and Rubber Company.

**WHEREAS**, Legal Notices were twice advertised in the Akron Beacon Journal on September 5<sup>th</sup> and 12<sup>th</sup> and on the METRO RTA website, and

**WHEREAS**, bids were opened on Thursday, October 31<sup>st</sup>, 2024, with the following responsive bids received:

| <b>GOODYEAR</b>                   |                              |               |               |               |               |                        |
|-----------------------------------|------------------------------|---------------|---------------|---------------|---------------|------------------------|
| <b>Tire Size</b>                  | <b>2025</b>                  | <b>2026</b>   | <b>2027</b>   | <b>2028</b>   | <b>2029</b>   | <b>Total</b>           |
| 315/80R 22.5                      | \$ 9,487.20                  | \$ 9,866.69   | \$ 10,262.26  | \$ 10,262.26  | \$ 10,262.26  | \$ 50,140.66           |
| 305/85R 22.5                      | \$ 243,000.00                | \$ 252,720.00 | \$ 262,818.00 | \$ 262,818.00 | \$ 262,818.00 | \$ 1,284,174.00        |
| 305/70R 22.5                      | \$ 46,458.00                 | \$ 48,316.32  | \$ 50,248.97  | \$ 50,248.97  | \$ 50,248.97  | \$ 245,521.24          |
| 225/75R 16 E                      | \$ 36,161.40                 | \$ 37,607.86  | \$ 39,120.06  | \$ 39,120.06  | \$ 39,120.06  | \$ 191,129.44          |
| 205/75R 16 C                      | \$ 9,504.00                  | \$ 9,884.16   | \$ 10,282.14  | \$ 10,282.14  | \$ 10,282.14  | \$ 50,234.58           |
| 195/75R 16                        | \$ 2,688.00                  | \$ 2,795.52   | \$ 2,908.08   | \$ 2,908.08   | \$ 2,908.08   | \$ 14,207.76           |
| 255/70R 22.5                      | \$ 6,777.60                  | \$ 7,048.70   | \$ 7,330.55   | \$ 7,330.55   | \$ 7,330.55   | \$ 35,817.94           |
| 235/65R 16 C                      | \$ 1,491.07                  | \$ 1,550.71   | \$ 1,612.84   | \$ 1,612.84   | \$ 1,612.84   | \$ 7,880.32            |
| <b>METRO SERVICE<br/>PER HOUR</b> | <b>2025</b>                  | <b>2026</b>   | <b>2027</b>   | <b>2028</b>   | <b>2029</b>   |                        |
|                                   | \$ 100,672.00                | \$ 104,707.20 | \$ 108,888.00 | \$ 113,235.20 | \$ 117,769.60 | \$ 545,272.00          |
| <b>TOTAL:</b>                     | <b>TOTAL ESTIMATED VALUE</b> |               |               |               |               | <b>\$ 2,424,377.92</b> |
| <b>BRIDGESTONE</b>                |                              |               |               |               |               |                        |
| <b>Tire Size</b>                  | <b>2025</b>                  | <b>2026</b>   | <b>2027</b>   | <b>2028</b>   | <b>2029</b>   | <b>Total</b>           |
| 315/80R 22.5                      | 6,419.14                     | 6,676.42      | 6,943.34      | 7,163.64      | 7,509.36      | 34,711.90              |
| 305/85R 22.5                      | 215,568.00                   | 224,208.00    | 233,172.00    | 240,570.00    | 252,180.00    | 1,165,698.00           |
| 305/70R 22.5                      | 34,745.94                    | 36,135.03     | 37,579.88     | 39,085.12     | 40,646.10     | 188,192.07             |
| 225/75R 16 E                      | 34,517.70                    | 35,898.41     | 37,338.29     | 38,830.77     | 40,382.42     | 186,967.59             |
| 205/75R 16 C                      | 11,624.58                    | 12,090.87     | 12,572.01     | 13,076.91     | 13,599.63     | 62,964.00              |
| 195/75R 16                        | 3,287.76                     | 3,419.64      | 3,555.72      | 3,698.52      | 3,846.36      | 17,808.00              |
| 255/70R 22.5                      | 3,654.53                     | 3,800.83      | 3,952.50      | 4,110.78      | 4,275.26      | 19,793.88              |
| 235/65R 16 C                      | 2,031.83                     | 2,113.10      | 2,197.59      | 2,285.32      | 2,376.77      | 11,004.61              |
| <b>METRO SERVICE<br/>PER HOUR</b> | <b>2025</b>                  | <b>2026</b>   | <b>2027</b>   | <b>2028</b>   | <b>2029</b>   |                        |
|                                   | \$ 195,228.80                | \$ 203,028.80 | \$ 211,161.60 | \$ 219,606.40 | \$ 228,384.00 | 1,057,409.60           |
| <b>TOTAL:</b>                     | <b>TOTAL ESTIMATED VALUE</b> |               |               |               |               | <b>2,744,549.64</b>    |

**WHEREAS**, METRO is recommending that the Goodyear Tire and Rubber Company be awarded the contract for lease and service of tires, as they were the lowest, responsive bidder,

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of METRO Regional Transit Authority that:

1. A Contract will be awarded to the Goodyear Tire and Rubber Company for the lease and service of tires for a five (5) year period beginning January 1<sup>st</sup>, 2025.
2. The Chief Executive Officer/Secretary-Treasurer is authorized to execute said contract
3. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

**DATE ADOPTED:**

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**MARK DERRIG,  
PRESIDENT**

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**DAWN DISTLER,  
CHIEF EXECUTIVE OFFICER/  
SECRETARY-TREASURER**

**COMMITTEE ASSIGNMENT:  
CUSTOMER EXPERIENCE AND SERVICE PERFORMANCE**

**RESOLUTION NO. 2024-23**

A resolution authorizing the Chief Executive Officer/Secretary-Treasurer to award a one (1) year contract for the purchase of Diesel Fuel and Gasoline for 2025.

**WHEREAS**, METRO participates in a joint-purchasing agreement with Laketrans (Lake County), Medina County Public Transit, Portage Area Regional Transit Authority (Portage County), Stark Area Regional Transit Authority (Stark County), Toledo Area Regional Transit Authority and Western Reserve Transit Authority (Youngstown), and

**WHEREAS**, Legal Notices were advertised via the Portage Area Regional Transit Authority and the Record Courier Journal on October 23<sup>rd</sup> and October 31<sup>st</sup>, 2024 and

**WHEREAS**, bids will be opened on Wednesday, December 4<sup>th</sup>, 2024

**WHEREAS**, bid award must be made on the day of bid opening, and

**WHEREAS**, The Chief Executive Officer/Secretary-Treasurer or her designee will provide the Board the results as requested

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of METRO Regional Transit Authority that:

1. The Chief Executive Officer/Secretary-Treasurer is authorized to execute a contract for the purchase of Diesel Fuel and Gasoline from January 1, 2025 to December 31<sup>st</sup>, 2025
2. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

**DATE ADOPTED:**

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**MARK DERRIG,  
PRESIDENT**

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**DAWN DISTLER,  
CHIEF EXECUTIVE OFFICER/  
SECRETARY-TREASURER**



**COMMITTEE ASSIGNMENT:  
CUSTOMER EXPERIENCE AND SERVICE PERFORMANCE**

**RESOLUTION NO. 2024-24**

A resolution authorizing the Chief Executive Officer/Secretary-Treasurer to award up to a (1) year contract for the purchase of Oil and Other Associated Bulk Fluids for 2025.

**WHEREAS**, METRO seeks annual fixed pricing for fluids that are used in bulk quantities such as; engine oil, transmission fluid, windshield washer fluid, diesel exhaust fluid, gear oil and grease, and

**WHEREAS**, Legal Notices were twice advertised in the Akron Beacon Journal on October 3<sup>rd</sup> and 9<sup>th</sup> 2024 and on the METRO RTA website, and

**WHEREAS**, bids will be opened on Thursday, November 21<sup>st</sup>, 2024, and

**WHEREAS**, METRO is requesting pre-award of the contract for providing oil and other associated bulk fluids, to the lowest, responsive bidder, and

**WHEREAS**, METRO anticipates the value of this contract to be an estimated \$143,000 based on the consumption of the listed products/fluids within the bid.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of METRO Regional Transit Authority that:

1. A Contract will be awarded to the lowest bidder for the provision of Oil and Other Fluids for up to one (1) year period, beginning January 1<sup>st</sup>, 2025.
2. The Chief Executive Officer/Secretary-Treasurer is authorized to execute said contract
3. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

**DATE ADOPTED:**

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**MARK DERRIG,  
PRESIDENT**

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**DAWN DISTLER,  
CHIEF EXECUTIVE OFFICER/  
SECRETARY-TREASURER**

**COMMITTEE ASSIGNMENT:  
INTERNAL & EXTERNAL ENGAGEMENT COMMITTEE**

**RESOLUTION 2024-20**

A resolution establishing the following monthly meeting dates for the Board of Trustees of the METRO Regional Transit Authority.

**WHEREAS**, Section 3.1 of the Authority’s Rules and Regulations requires that the hour and day of each regular meeting to be established:

- Tuesday, January 28, 2025 – 9:00 AM
- Tuesday, February 25, 2025 - 9:00 AM
- Tuesday, March 25, 2025 – 9:00 AM
- Tuesday, April 29, 2025 – 9:00 AM
- Tuesday, May 27, 2025 – 9:00 AM
- Tuesday, June 24, 2025 – 9:00 AM
- Tuesday, July 29, 2025 – 9:00 AM
- Tuesday, August 26, 2025 – 9:00 AM
- Tuesday, September 30, 2025 - 9:00 AM
- Tuesday, October 28, 2025 – 9:00 AM
- Tuesday, November 25, 2025 – 9:00 AM
- Tuesday, December 16, 2025 – 9:00 AM \*

*\*meeting not on the last Tuesday of the month. Moved for the holidays.*

**WHEREAS**, said Board Meetings will be held at 631 S. Broadway St., Akron, OH 44311 unless otherwise noted by the Board of Trustees.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of METRO Regional Transit Authority that:

1. These dates are established as the meeting schedule for year 2025.
2. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

**DATE ADOPTED:** November 26, 2024

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**MARK DERRIG,  
PRESIDENT**

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**DAWN DISTLER,  
CHIEF EXECUTIVE OFFICER/  
SECRETARY-TREASURER**

**COMMITTEE ASSIGNMENT:  
SAFETY, EQUITY & PLANNING COMMITTEE**

**RESOLUTION NO. 2024-25**

A resolution authorizing a contract with Remix for the purchase of software pertaining to real time data analytics and equity and accessibility improvements

**WHEREAS**, METRO has recognized a need for improving real-time data & analysis, equity & accessibility analysis, scenario planning and transit network planning, and

**WHEREAS**, METRO is permitted to use, and

**WHEREAS**, METRO wishes to enter into contract with Remix to provide planning software modules for a period of one year beginning December 2024 and ending December 2025, with two additional option years as listed in the table below:

|                     |              |
|---------------------|--------------|
| 2024 Year 1 Total   | \$66,954.96  |
| Option Year 2 Total | \$70,302.72  |
| Option Year 3 Total | \$73,817.88  |
| Total Not To Exceed | \$211,075.56 |

**WHEREAS**, this software purchase has been allotted in the 2024 Operating Budget

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of METRO Regional Transit Authority that:

1. The Chief Executive Officer/Secretary-Treasurer is hereby authorized to execute said contract in an amount not to exceed \$211,075.56.
2. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

**DATE ADOPTED:** November 26, 2024

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**MARK DERRIG,  
PRESIDENT**

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**DAWN DISTLER,  
CHIEF EXECUTIVE OFFICER/  
SECRETARY-TREASURER**

**COMMITTEE ASSIGNMENT: FINANCE & TECHNOLOGY**

**RESOLUTION NO. 2024-28**

A resolution authorizing the award of a contract for the purchase of an **Intelligent Transportation Software Project Manager** to Burgess and Niple.

**WHEREAS**, legal notices were twice duly advertised July 25, 2024 and August 1<sup>st</sup>, 2024 in the Akron Beacon Journal known as LOCALiQ and Akron METRO Website July 25<sup>th</sup>, 2024, and

**WHEREAS**, METRO wishes to enter into a contract for an Intelligent Transportation Software Project Manager, and a contract with Burgess and Niple, and

**WHEREAS**, such bids were due on September 5th, 2024 with the following bids received.

| Company                  | City/Sate                 | Cost         |
|--------------------------|---------------------------|--------------|
| Burgess and Niple        | Columbus, Ohio            | \$455,500.00 |
| Arcadis                  | San Francisco, California | \$494,820.00 |
| Left Turn Right Turn Ltd | Toronto, Ontario Canada   | \$519,517.50 |

**WHEREAS**, METRO wishes to award a single contract for this item.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of METRO Regional Transit Authority that:

1. A contract be awarded to Burgess and Niple not to exceed \$455,500
2. That the Chief Executive Officer/Secretary –Treasurer is authorized to execute all documents related to this resolution.
3. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

**DATE ADOPTED: November 26, 2024**

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**MARK DERRIG,  
PRESIDENT**

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**DAWN DISTLER,  
EXECUTIVE DIRECTOR/  
SECRETARY-TREASURER**

**COMMITTEE ASSIGNMENT:  
FINANCE**

**RESOLUTION 2024-29**

A resolution authorizing a budget/appropriation measure for the calendar year 2025.

**WHEREAS**, the 2025 budget was developed based on a collection of the 1/2% sales tax, and

**WHEREAS**, approval of this budget is for the calendar year 2025, and

**WHEREAS**, transparency throughout the budgeting process is always a priority, and

**WHEREAS**, the board will be presented with the monthly budget to actual numbers to see if an amended budget is needed.

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Trustees of the METRO Regional Transit Authority that:

1. The budget is hereby authorized with total operational expenses not to exceed \$74,116,468.
2. The budget is hereby authorized with total capital expenses not to exceed \$42,065,000.
3. This resolution shall become effective January 1, 2025.
4. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

**DATE ADOPTED:** November 26, 2024

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**MARK DERRIG,  
PRESIDENT**

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**DAWN DISTLER,  
CHIEF EXECUTIVE OFFICER/  
SECRETARY-TREASURER**

**COMMITTEE ASSIGNMENT:  
SAFETY, EQUITY & PLANNING COMMITTEE**

**RESOLUTION 2024-26**

A resolution authorizing a contract with Wintrow Construction Corp for emergency repair of Bridge 431 (North of North Case Avenue) on the Sandyville Line.

**WHEREAS,** As a result of a recent bridge inspection by Colliers Engineering immediate repairs in the form of constructing an emergency wingwall, site restoration, and bank stabilization must be performed on Bridge 431 for safety and to stay in compliance with Federal Railroad Administration (FRA) guidelines.

**WHEREAS,** METRO wishes to enter into contract with Wintrow Construction Corporation in the amount of approximately \$180,000 for emergency repair of Bridge 431:

|  |                      |
|--|----------------------|
| Mobilization of materials and equipment    | \$10,922.00          |
| Access and Water Control                   | \$11,201.00          |
| Rock Toe Trench                            | \$18,898.00          |
| Aggregate base and riprap import and place | \$58,846.00          |
| Install rebar and grout riprap             | \$44,368.00          |
| Additional instream work                   | \$15,663.00          |
| Ballast restoration and machine tamping    | \$ 8,346.00          |
| Site restoration                           | \$ 4,132.00          |
| Demobilization                             | \$ 7,624.00          |
| <b>Total</b>                               | <b>\$ 180,000.00</b> |

**NOW, THEREFORE, BE IT RESOLVED,** by the Board of Trustees of METRO Regional Transit Authority that:

1. The Chief Executive Officer/Secretary-Treasurer is hereby authorized to execute said contract in an amount of \$180,000.00
2. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.
3. The Chief Executive Officer/Secretary-Treasurer is authorized up to a 5% contingency should change orders become necessary.

**DATE ADOPTED:** November 26, 2024

\_\_\_\_\_  
**MARK DERRIG,  
PRESIDENT**

\_\_\_\_\_  
**DAWN DISTLER,  
CHIEF EXECUTIVE OFFICER/  
SECRETARY-TREASURER**

**COMMITTEE ASSIGNMENT:  
SAFETY, EQUITY & PLANNING COMMITTEE**

**RESOLUTION 2024-27**

A resolution authorizing the award of up to a five (5) year contract with the Akron Barberton Cluster Railway Company for Railroad Track Inspections and Warning Device Maintenance

**WHEREAS**, A Request for Proposals (RFP) was advertised September 5<sup>th</sup> and 12<sup>th</sup>, 2024 in the Akron Beacon Journal and Opengov.com

**WHEREAS**, proposals were received by October 17<sup>th</sup>, 2024 and evaluated by a committee of METRO team members

**WHEREAS**, the following firms provided proposals:

Akron Barberton Cluster Railway – Barberton, OH  
RailWorks Track Services – Chicago, IL

| <b>Vendor</b>                   | <b>Year 1</b>    | <b>Year 2</b>    | <b>Year 3</b>    | <b>Year 4</b>    | <b>Year 5</b>    |
|---------------------------------|------------------|------------------|------------------|------------------|------------------|
| <b>Akron Barberton Cluster</b>  | <b>\$119,268</b> | <b>\$124,948</b> | <b>\$131,092</b> | <b>\$137,392</b> | <b>\$144,156</b> |
| <b>RailWorks Track Services</b> | <b>\$584,800</b> | <b>\$606,000</b> | <b>\$627,200</b> | <b>\$648,400</b> | <b>\$669,600</b> |

**WHEREAS**, METRO recommends the Akron Barberton Cluster Railway as having the best overall proposal

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of METRO Regional Transit Authority that:

1. The Chief Executive Officer/Secretary-Treasurer is authorized to execute a contract with the Akron Barberton Cluster Railway Company
2. The estimated value of this contract over the maximum five (5) year period is \$657,000, with \$119,268 expected in 2025
3. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

**DATE ADOPTED:** November 26, 2024

\_\_\_\_\_  
**MARK DERRIG,  
PRESIDENT**

\_\_\_\_\_  
**DAWN DISTLER,  
CHIEF EXECUTIVE OFFICER/  
SECRETARY-TREASURER**

**METRO RTA  
ANNUAL & MONTHLY BOARD MEETING MINUTES  
ROBERT K. PFAFF TRANSIT CENTER BOARD ROOM  
TUESDAY, OCTOBER 29, 2024 9:00 AM**

**Trustees Present:** Mark Derrig, Dana LaGarde, Renee Greene, Robert DeJournett, Chuck Rector, Bob Konstand, John Valle, Gary Spring and Nicole Squire

**Trustees Excused:** Donald Christian and Christine Marshall

**Trustees Absent:** David Prentice

**METRO Team**

**Members Present:** Dawn Distler, Jarrod Hampshire, Angela Neeley, Tatia Harris, Molly Becker, Laura Adkins, Nathan Leppo, Jay Hunter, Eric Scott, Lauren Zidones

**CALL TO ORDER**

Mr. Mark Derrig called the meeting to order at 9:00 am.

**AUDIENCE PARTICIPATION**

Ms. Pamela Pinkey-Butts (Apostlett Prophetess) spoke for five minutes.

**RECOGNITION | Tatia Harris**

Mr. Shawn Metcalf graduate of the APTA Leadership Class of 2024.

**BOARD MINUTES** Mr. Robert DeJournett a motion to approve the minutes from the September's meeting. Ms. Renee Greene 2<sup>nd</sup> the motion. The minutes were unanimously approved.

**COMMITTEE REPORTS & RESOLUTIONS**

**CUSTOMER EXPERIENCE & SERVICE PERFORMANCE COMMITTEE REPORT**

Chair: John Valle

The Committee met on October 17<sup>th</sup> and KPIs were reviewed. There were no resolutions recommended by the committee.

**INTERNAL & EXTERNAL ENGAGEMENT COMMITTEE REPORT**

Chair: Chuck Rector

The Committee met on October 17<sup>th</sup> and KPIs were reviewed. There were no resolutions recommended by the committee.



## **SAFETY, EQUITY & PLANNING COMMITTEE REPORT**

Chair: Robert DeJournett

The Committee met on October 17<sup>th</sup> and KPIs were reviewed. There was one resolution recommended by the committee.

**RESOLUTION 2024-17** A resolution authorizing a contract with Wintrow Rail to replace cross-ties, surface track areas, remove switches and straighten rail track, and create a ditch line to properly move water away from track in an area recently subjected to minor mudslides.

The resolution was discussed.

Mr. Robert DeJournett on behalf of the committee made a motion to approve the resolution. Mr. John Valle 2<sup>nd</sup> the motion. All present voted “aye”. The resolution was approved.

## **FINANCE & TECHNOLOGY COMMITTEE REPORT**

Chair: Bob Konstand

The Committee met on October 17<sup>th</sup> and the dashboard was reviewed. There was one resolution recommended by the committee.

**RESOLUTION 2024-18** A resolution authorizing a one year extension of the maintenance and support agreement for the Automatic Vehicle Location (AVL) and Enterprise Resource Planning (ERP) systems, through Avail Technologies, Inc.

The resolution was discussed.

Mr. Bob Konstand on behalf of the committee made a motion to approve the resolution. Mr. Robert DeJournett 2<sup>nd</sup> the motion. All present voted “aye”. The resolution was approved.

Mr. Bob Konstand noted that the budget will be coming up and is scheduled to be presented at the Committee meeting in November or December.

## **OTHER BUSINESS**

**RESOLUTION 2024-19** A resolution in support of the Summit County Children Services on Issue 40.

The resolution was discussed.

Ms. Renee Greene made a motion to approve the resolution. Ms. Dana LaGarde 2<sup>nd</sup> the motion. All present voted “aye”. The resolution was approved.

## **OFFICERS' REPORTS**

### **Board President:**

Mr. Mark Derrig recognized Ms. Dawn Distler for receiving the prestigious APTA Honors Outstanding Public Transportation CEO Award. Mr. Robert DeJournett spoke highly of this incredible achievement, sharing how he had the honor of witnessing Dawn receive the award. He noted that describing the event doesn't fully capture the significance and respect associated with this national recognition. Representatives from transit, rail, and transportation systems across the country were in attendance, underscoring the honor of having our CEO selected as the sole recipient of this award. Mr. DeJournett emphasized the pride we should feel in our leadership and how well our organization is represented across the country. The respect Dawn commands within APTA was clear, as people stopped to congratulate her throughout the event. Mr. DeJournett wanted to highlight what a privilege it is to have such an exceptional CEO leading us.

### **Chief Executive Officer:**

Ms. Dawn Distler expressed heartfelt gratitude to her team, acknowledging their relentless dedication and hard work. She noted that while she challenges them to reach high standards, they continue to push forward with unwavering commitment. Dawn emphasized that having a team who believes in the mission and shared objectives is more than half the battle. She highlighted that the success they've achieved wouldn't be possible without the contributions of great people. Dawn also thanked the board for their ongoing support of METRO's mission, adding that it's been a privilege to work with them.

## **EXECUTIVE SESSION**

Roll call to enter executive session. Mr. John Valle made a motion to enter the executive session. Mr. Gary Spring 2<sup>nd</sup> the motion.

Roll call to exit executive session. Mr. Gary Spring made a motion to come out of the executive session. Ms. Dana LaGarde 2<sup>nd</sup> the motion.

Mr. Robert DeJournett made a motion to extend the CEO's contract, one year under the terms. Mr. John Valle 2<sup>nd</sup> the motion.

A roll call vote was held to exit Executive Session. All present voted yes. The extension was approved.

The next scheduled Board Meeting is November 26<sup>th</sup>.

## **ADJOURNMENT**

Meeting adjourned at 9:36 am.

## CERTIFICATE OF COMPLIANCE

Pursuant to Section III, Article 3.2 of the Rules & Regulations of the METRO Regional Transit Authority, METRO has complied with the Notice and Notification to the public and news media.

**DATE APPROVED:** November 26<sup>th</sup>, 2024

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**MARK DERRIG,  
PRESIDENT**

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**DAWN S. DISTLER,  
CHIEF EXECUTIVE OFFICER/  
SECRETARY-TREASURER**