

**METRO RTA
MONTHLY BOARD MEETING MINUTES
ROBERT K. PFAFF TRANSIT CENTER BOARD ROOM
TUESDAY, DECEMBER 19, 2023
9:00 AM**

Trustees Present: Robert DeJournett, Mark Derrig, Vincent Rubino, Charles Rector, John Valle, Gary Spring, David Prentice, Dana LaGarde, Donald Christian, Robert Konstand, Christine Marshall

Trustees Excused: Renee Greene

Trustees Absent:

METRO Team

Members Present: Jay Hunter, Tatia Harris, Grace Doyle, DeHavilland McCall, Angela Neeley, Bambi Miller, Reuben Woodruff, Jarrod Hampshire, Jamie Saylor

Guests Present:

CALL TO ORDER

Mr. Robert DeJournett called the meeting to order at 9:00am.

AUDIENCE PARTICIPATION

RECOGNITION

BOARD MINUTES

Mr. Chuck Rector made a motion to approve the minutes from the November meeting. The minutes were unanimously approved.

COMMITTEE REPORTS & RESOLUTIONS

CUSTOMER EXPERIENCE & SERVICE PERFORMANCE COMMITTEE REPORT

Chair: John Valle

The Committee met on December 14th and KPIs were reviewed. There were two resolutions recommended by the committee.

RESOLUTION 2023-22: A resolution authorizing a change order to the agreement with Richard L. Bowen & Associates regarding the new Maintenance and Operations Facility.

The resolution was discussed.

Mr. John Valle made a motion to approve the resolution. Mr. Gary Spring indicated that he intended to vote contrary to the resolution. Mr. Dave Prentice also voiced concern with the scale of the change order. In response to these concerns, Mr. Jarrod Hampshire gave a brief overview of the resolution and the change order in question. A question was asked regarding whether the change order was related to engineering or actual construction, and it was reported that it was related to engineering and design. A question was asked regarding the type of contract, and it was reported that it was an AIA contract. A question was asked regarding whether Bowen had worked with FTA in the past, and it was reported that they had. All present voted “aye”, with the exception of Mr. Gary Spring and Mr. David Prentice, who voted “nay”. The resolution was approved.

RESOLUTION 2023-23: A resolution authorizing the First Guaranteed Maximum Price (GMP) for the Construction of the Maintenance and Operations Facility.

The resolution was discussed.

Mr. John Valle made a motion to approve the resolution. A question was asked about whether Glen Stephens would be subcontracting with any organization, and it was reported that they would be partnering, not subcontracting, with Independence. All present voted “aye”. The resolution was approved.

INTERNAL & EXTERNAL ENGAGEMENT COMMITTEE REPORT

Chair: Chuck Rector

The Committee met on December 14th and KPIs were reviewed. There were no resolutions recommended by the committee.

SAFETY, EQUITY & PLANNING COMMITTEE REPORT

Chair: Dana LaGarde

The Committee met on December 14th and KPIs were reviewed. There was one resolution recommended by the committee.

RESOLUTION 2023-24: A resolution authorizing a contract with Swiftly Inc. for the purchase of software pertaining to real-time information and operational efficiency improvement.

The resolution was discussed.

Ms. Dana LaGarde made a motion to approve the resolution. All present voted “aye”. The resolution was approved.

FINANCE & TECHNOLOGY COMMITTEE REPORT

Chair: Vincent Rubino

The Committee met on December 14th and KPIs were reviewed. There were two resolutions recommended by the committee.

RESOLUTION 2023-25: A resolution updating the credit card policy

The resolution was discussed.

Mr. John Valle made a motion to approve the resolution. All present voted “aye”. The resolution was approved.

RESOLUTION 2023-26: A resolution authorizing the Chief Financial Officer to apply for a Huntington Bank credit card account.

The resolution was discussed.

Mr. John Valle made a motion to approve the resolution. All present voted “aye”. The resolution was approved.

OTHER BUSINESS

OFFICERS' REPORT

Board President: Mr. Robert DeJournett encouraged the board to complete the ethics form by the end of the calendar year. Mr. Robert DeJournett congratulated the METRO team for a great year.

Chief Executive Officer:

EXECUTIVE SESSION

Mr. John Valle made a motion to enter executive session to consider the employment and compensation of a public employee pursuant to Ohio Revised Code Section 121.22G (1). Mr. Robert DeJournett invited Lauren Zidones into the executive session. The board entered executive session at 9:37am.

Executive session ended at 10:11 am.

ADJOURNMENT

Meeting adjourned at 10:12am

CERTIFICATE OF COMPLIANCE

Pursuant to Section III, Article 3.2 of the Rules & Regulations of the METRO Regional Transit Authority, METRO has complied with the Notice and Notification to the public and news media.

DATE APPROVED: January 30th



**ROBERT E. DEJOURNETT,
PRESIDENT**



**DAWN S. DISTLER,
CHIEF EXECUTIVE OFFICER/
SECRETARY-TREASURER**