

**METRO RTA
ANNUAL & MONTHLY BOARD MEETING MINUTES
ROBERT K. PFAFF TRANSIT CENTER BOARD ROOM
TUESDAY, APRIL 23, 2024 9:00 AM**

Trustees Present: Robert DeJournett, Mark Derrig, Vincent Rubino, Renee Greene, Dana LaGarde, Christine Marshall, Chuck Rector, John Valle Donald Christian, Robert Konstand

Trustees Excused: Gary Spring and David Prentice

Trustees Absent:

METRO Team

Members Present: Dawn Distler, Gert Wilms, Jarrod Hampshire, Angela Neeley, Tatia Harris, Jay Hunter, Shawn Metcalf, Molly Becker, Laura Adkins, Grace Doyle, Nathan Leppo, Bambi Miller

Guests Present: Apostlett Prophetess, Ayesha Nurrudin, Lauren Zidones

CALL TO ORDER

Mr. Mark Derrig called the meeting to order at 9:00 am.

AUDIENCE PARTICIPATION

Ms. Apostlett Prophetess spoke for 2 minutes.

Ms. Ayesha Nurrddin spoke for 5 minutes.

RECOGNITION

Operator Celeste Harvey: 20 Years of Safe Driving.

John Sutherland: Recognition for Asset Disposal Program Success.

BOARD MINUTES

Mr. Robert DeJournett made a motion to approve the minutes from the March meeting. The minutes were unanimously approved.

EXECUTIVE SESSION

ADJOURNMENT

Meeting adjourned at 9:35 am.

CERTIFICATE OF COMPLIANCE

Pursuant to Section III, Article 3.2 of the Rules & Regulations of the METRO Regional Transit Authority, METRO has complied with the Notice and Notification to the public and news media.

DATE APPROVED: May 28th



**DANA LAGARDE,
VICE PRESIDENT**



**DAWN S. DISTLER,
CHIEF EXECUTIVE OFFICER/
SECRETARY-TREASURER**

**COMMITTEE ASSIGNMENT:
CUSTOMER EXPERIENCE AND SERVICE PERFORMANCE**

RESOLUTION 2024-08

A resolution authorizing the award of a contract for Procurement and Installation of Two (2) additional Compressed Natural Gas Compressors.

WHEREAS, Invitations for bid were twice duly advertised on January 25, 2024 and February 01, 2024 in the Akron Beacon Journal, as well as the procurement page on yourmetrobus.org, and opengov.com.

WHEREAS, bids were received March 21st, 2024 and evaluated by a committee of METRO team members.

WHEREAS, the following firm provided bids:

Trillium Transportation Fuels, LLC dba Trillium - \$1,373,872.48

WHEREAS, METRO will fund \$120,000 of the value of this contract utilizing the Ohio Transit Preservation Grant Program.

WHEREAS, METRO recommends Trillium Transportation Fuels, LLC dba Trillium as the lowest most responsive bid.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of METRO Regional Transit Authority that:

1. The Chief Executive Officer/Secretary-Treasurer is authorized to execute a contract with Trillium Transportation Fuels, LLC dba Trillium for Procurement and Installation of Two (2) CNG Compressors in an amount not to exceed \$1,373,872.48.
2. The Chief Executive Officer/Secretary-Treasurer is authorized up to a 5% contingency should change orders be necessary.
3. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

DATE ADOPTED: May 28th, 2024



**DANA LAGARDE,
VICE PRESIDENT**



**DAWN DISTLER,
CHIEF EXECUTIVE OFFICER/
SECRETARY-TREASURER**

**COMMITTEE ASSIGNMENT:
CUSTOMER EXPERIENCE AND SERVICE PERFORMANCE COMMITTEE**

RESOLUTION 2024-09

A resolution authorizing the second of three Guaranteed Maximum Price contracts for the construction of the Maintenance and Operations Facility.

WHEREAS, The total project budget for the Maintenance and Operations Facility, consisting of \$48,000,000, is split between three (3) Guaranteed Maximum Price amounts,

WHEREAS, Resolution 2023-16 authorized a contract with G. Stephens Inc. to proceed with Construction Manager at Risk Services for the Maintenance and Operations Facility, and

WHEREAS, G. Stephens is providing the Second Guaranteed Maximum Price amount to be \$6,710,805.

WHEREAS, This price is comparable to the original project estimate for the listed activities covered in the Guaranteed Maximum Price.

WHEREAS, METRO has grant funding from the Federal Transit Administration to cover up to \$37,808,113.00 of the total project cost.


NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of METRO Regional Transit Authority that:

1. The Chief Executive Officer/Secretary-Treasurer is hereby authorized to execute said contract in an amount not to exceed a total of \$6,710,805.
2. The Chief Executive Officer/Secretary-Treasurer is authorized up to a 5% contingency, should changes be necessary.
3. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

DATE ADOPTED: May 28th, 2024



**DANA LAGARDE,
VICE PRESIDENT**



**DAWN DISTLER,
CHIEF EXECUTIVE OFFICER/
SECRETARY-TREASURER**

**COMMITTEE ASSIGNMENT:
FINANCE AND TECHNOLOGY**

RESOLUTION 2024-10

A resolution authorizing a credit card for the Legal and Government Affairs Officer.

WHEREAS, the governing authority has approved and adopted a policy governing usage of the credit card for things such as travel, supplies, agreements, services, and equipment, and

WHEREAS, the governing authority has approved the CFO to apply for a Huntington credit card for the Chief Executive Officer; the Chief Administrative Officer; and the Chief Culture Officer in an amount not to exceed \$3,000, and

WHEREAS, Huntington Bank policy requires a formal resolution for this type of action, and

WHEREAS, the Legal and Government Affairs Officer was not included on the list of people to get a credit card.

NOW, THEREFORE BE IT RESOLVED, by the Board of Trustees of the METRO Regional Transit Authority that:

1. The CFO is authorized to open an additional Huntington credit card for the Legal and Government Affairs Officer for \$3,000.
2. This resolution shall become effective May 28, 2024.
3. All formal actions of this Board of Trustees related to this Resolution and all deliberations of the Board of Trustees and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Revised Code.

DATE ADOPTED: May 28, 2024



**DANA LAGARDE,
VICE PRESIDENT**



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CHIEF EXECUTIVE OFFICER/
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